

## **MEETING OF THE BOARD OF DIRECTORS: Virtual Board Meeting**

June 22<sup>nd</sup>, 2017 - 10:00 am -10:30 am PT

### **BOARD MEETING MINUTES**

A meeting of the Board of Directors of New Buildings Institute was held June 22<sup>nd</sup>, 2017, convening at 10:00 AM Pacific Time for the purpose of transacting all proper business of the corporation.

**Those present, representing a quorum of the Board:**

David Goldstein	Mark MacCracken
Michael McAteer	Brendan Owens
Doug Baston	George Malek
Ed McGlynn	Patrick O'Shei
Nancy Jenkins	

**Electronic Votes were cast via email by:**

Marge Anderson  
Jeff Harris  
Steve Nadel  
Doug Baston (because he had audio problems on the GoToMeeting)

**Staff Present:**

Ralph DiNola, Anna Gabis

**Welcome and Call to Order (David)**

The meeting was called to order by David Goldstein at 10:05 AM PDT. The only agenda item for the meeting was to review and approve the NBI FY2018 Draft Budget. NBI staff also provided a review of the May 2017 Financial Dashboard.

**May 2017 Financial Dashboard**

The July 2016 financials were presented, reviewed and discussed.

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## **BOARD MEETING MINUTES, cont.**

### **Fiscal Year 2018 Annual Operating Budget Presentation and Approval**

The Fiscal Year 2018 Annual Operating Budget was presented by Ralph DiNola and Anna Gabis. The budget was discussed by members of the board, Anna Gabis and Ralph DiNola.

#### **VOTE:** Approval of FY 2018 Annual Operating Budget

- A Motion was made by Ed McGlynn approve the budget
- The Motion was seconded by Nancy Jenkins
- There was no further discussion
- The vote to approve the budget was unanimous
- Electronic votes were submitted via email by: Marge Anderson, Jeff Harris, Steve Nadel and Doug Baston

### **Closing**

The meeting was adjourned at 10:30 AM PDT